



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

19 Aug 2026

DIVISION MEMORANDUM

No. 409, s. 2026

**UPDATED COMPOSITION OF THE SDO QUALITY MANAGEMENT
SYSTEM (QMS) TEAMS**

To: Assistant Schools Division Superintendents
Chief- Curriculum Implementation Division (CID)
Chief- School Governance and Operations Division (SGOD)
Education Program Supervisors
Public Schools District Supervisors
Unit/Section Heads
Public Elementary and Secondary School Heads
All Others Concerned

1. Relative to DepEd Order No. 009, s. 2021, "Institutionalization of a Quality Management System in the Department of Education, this Schools Division announces the updated composition of QMS Teams who shall be responsible in ensuring that the SDO QMS is certifiable to ISO 9001 standards.

Top Management	Marites A. Ibanez, CESO V Rhina O. Ilagan, PhD Jofit P. Dayoc
Quality Management Representative	Mario B. Maramot Chief Education Supervisor, SGOD
Deputy Quality Management Representative	Aris U. Dimaano Planning Officer III
Quality Management System Secretariat	
Lead:	Cora V. Samson Senior Education Program Specialist-SMME
Deputy Lead:	Jessa S. Guerra Education Program Specialist II-SMME
Members: Risk Management Team	Mercy R. Villanueva Education Program Supervisor I
Knowledge Management Team	Lanell Cresta A. De Sagun Administrative Officer II



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

Internal Quality Audit	Maybe M. Bueno Project Development Officer I
Training and Advocacy Team	Leoncia B. Maramot Education Program Specialist II
Quality Workplace Team	Marvin P. Munoz Administrative Assistant III
Office of the Schools Division Superintendent	Sharmaine D. Balmes Administrative Officer II
Curriculum Implementation Division	Erron M. De Torres Administrative Aide VI
Schools Governance and Operations Division	Noah P. Duque Education Program Specialist II
Risk Management Team	
Lead:	Ma. Leticia Jose C. Basilan Education Program Supervisor I
Deputy Lead: Feedback	Atty. Karen M. Salimo Attorney III
Members:	Mercy R. Villanueva Education Program Supervisor I Emerson B. Dalangin Division Science Coordinator Anabel E. Magalona Senior Education Program Specialist Manilyn B. Alcantara Legal Assistant I Karla Marie R. Razon Administrative Officer II Necy A. Mercado Administrative Assistant III
Deputy Lead: Risk Management	Alfred James A. Ellar Education Program Supervisor I



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

Members:	Eduarda U. Alon Accountant III James Angelo T. Año Project Development Officer II
Knowledge Management Team Lead:	Joemar B. Perez Administrative Officer IV
Deputy Lead:	Ernani A. Catapat Information Technology Officer I Irene Grace Q. Gonzales Administrative Officer IV Elizalde L. Piol Division Information Officer
Members: Office of the Schools Division Superintendent	Leah Dianne S. Valencia Administrative Officer II
Office of the Assistant Schools Division Superintendent	Zhermaine D. Gonda / Karla Marie R. Razon Administrative Officer II
Accounting	Joan Margaret G. Hernandez Administrative Assistant II
Budget	Cinderella S. Biscocho Administrative Assistant III
Property and Supply	Rochelle A. Edria Administrative Assistant III
Administrative	Ivan Ralp C. Alconera Administrative Assistant II
Cash	Emer Kristel R. Mabazza Administrative Assistant III
Personnel	Krizzara S. Lucero Administrative Aide VI
ICT	John Lhester L. Gabo Administrative Assistant III



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

Records	Marnelli M. Burog Administrative Assistant II
Legal	Manilyn B. Alcantara Legal Assistant I
Schools Governance and Operations Division	Roxanne V. Redubla Administrative Assistant III
Curriculum Implementation Division	Anselma M. Ebero Librarian II
Internal Quality Audit Team	
Lead:	Rosalinda A. Mendoza Education Program Supervisor I
Deputy Lead:	Rosemarie A. Encarnacion Senior Education Program Specialist
Members:	Dra. Khareen M. Cadano Medical Officer III Elizabeth R. Tolentino Education Program Supervisor I Julita E. Ilagan Public Schools District Supervisor Conie C. Hernandez Public Schools District Supervisor Christian H. Harina Nurse II Jesusa D. Perez Education Program Specialist II Layne D. Ortega Budget Officer V Maybe M. Bueno Project Development Officer I Aniano I. Hernandez Public Schools District Supervisor



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

	Nenita A. Adame Public Schools District Supervisor Jimmy J. Morillo Education Program Supervisor I Agrifina A. Dirain Public Schools District Supervisor Nancy D. Lubis Public Schools District Supervisor Loreta V. Ilao Education Program Supervisor I Avelino B. Mortel Public Schools District Supervisor Sarah Jane B. Magnaye Administrative Assistant III Josephine B. Caraig Administrative Officer II
Training and Advocacy Team Lead: Deputy Lead: Members:	Marian L. Arias Education Program Supervisor I Evelyn C. De Sagun Senior Education Program Specialist Jovita M. Landicho Principal IV/ AP Coordinator Cheryl M. Baril Administrative Officer IV Leoncia B. Maramot Education Program Specialist II Rosemarie J. Gonzales Project Development Officer I Darell C. Santos Administrative Assistant III Arnel B. Catapang Jr Administrative Assistant II



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

Quality Workplace Team	
Lead:	Lou C. Panaligan Administrative Officer V
Deputy Lead:	Macaria Carina C. Carandang Education Program Supervisor I
Members:	
Schools Governance and Operations Division	Engr. John Albert L. Tiquis Engineer III
Administrative	Marvin P. Muñoz Administrative Assistant III
Cash	Ericka I. Magsombol Administrative Assistant II
Personnel	Joseph Angelo R. Ilao Administrative Assistant II
Property and Supply	ChiaraMae L. Bondoc Administrative Assistant II
Records	Jeleen L. Turgo Administrative Assistant II
Accounting	Chubasco R. Ramirez Administrative Assistant III
Budget	Cinderela S. Biscocho Administrative Assistant II
ICT	Andrino B. Haguisan Administrative Assistant III

- The terms of reference of the QMS Teams are stipulated in DepEd Order No. 009, s. 2021. Hence, designation orders shall be issued to the newly constituted members.
- All previously issued designation orders which are inconsistent with this memorandum are repealed, rescinded, modified, and revoked.
- Immediate dissemination and compliance of this memorandum is earnestly desired.

MARITES A. IBANEZ, CESO V
Schools Division Superintendent



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

Encl:

Reference: N/A

To be indicated in the Perpetual Index under the following subject:

Issuances: Division Memorandum

CVS, DM-2026, UPDATED COMPOSITION OF THE SDO QUALITY MANAGEMENT SYSTEM (QMS)
TEAMS R2-155005, 19082026



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